



## VGFD-TAP Program – Member Application Checklist

With your completed and signed application you must include:

Application Required Information	
<input type="checkbox"/>	VGFD-TAP Application
<input type="checkbox"/>	VGFD-TAP Service Commitment Form
<input type="checkbox"/>	VGFD-TAP Promissory Note
<input type="checkbox"/>	Copy of the Student Aid Report (SAR) you receive when you complete the Free Application for Federal Student Aid (FAFSA)
<input type="checkbox"/>	Copy of college tuition statement for term of application being requested
<input type="checkbox"/>	Copy of proof of application to the New York State HESC TAP Program, if applicable
<input type="checkbox"/>	Copy of current lending financial institution college loan showing outstanding balance (if applicable). Documented proof clearly showing loan paid for college tuition and/or room and board
<input type="checkbox"/>	Copy of first page of your Federal Income Tax 1040 US tax return. (Parent's 1040 is required if the applicant is claimed as a dependent even if the applicant files a 1040 or 1040 EZ tax form)
<input type="checkbox"/>	Transcript of grades (not applicable for inbound freshman students)
<input type="checkbox"/>	If submitting for off-campus housing: copy of lease in the name of the student and/or parent; copy of loan documentation showing payment for rent; copies of checks or loan statements showing payments.

Submit all complete and signed forms to the Vails Gate Fire Department – TAP Advisory Committee, Vails Gate Fire Department PO Box 101, Vails Gate, NY 12584 or email entire package to [vgfd-tap@vailsgatefd.com](mailto:vgfd-tap@vailsgatefd.com)